



**Commons Committee Meeting  
Vashon Island School District &  
Vashon Park District  
December 4, 2025 – 1:00 p.m.**

**Location:**

**CES**

**9309 SW Cemetery Rd, Vashon, WA 98070  
CES-3-DO Conference Room 304**

**To Join Via Zoom:**

**<https://zoom.us/j/96454469290>**

**Meeting ID: 964 5446 9290**

**Agenda for December 4, 2025**

<b>Topic</b>
<b>Call to Order</b>
<b>Review Agenda</b>
<b>Public Comment</b>
<b>Commons Agreement and Members</b> <ul style="list-style-type: none"><li>• Identify potential 'At-Large' member (Hans and Martha)</li></ul>
<b>Current Invoice &amp; Payment</b> <ul style="list-style-type: none"><li>• Confirm status (Tim/Jo)</li></ul>
<b>Facility Use &amp; Policies</b> <ul style="list-style-type: none"><li>• Equity-based Subcommittee Report Out (Tim)</li></ul>
<b>Day-to-day Coordination</b> <ul style="list-style-type: none"><li>• Use of scoreboard controller (Tim)</li><li>• Share any availability changes for 1Q26 (VISD)</li><li>• Any other coordination items in need of Committee discussion? (Group)</li></ul>
<b>Items for Future Meetings</b> <ul style="list-style-type: none"><li>• Share VPD/VISD preventative maintenance plans</li></ul>
<b>Adjourn</b>

## **Commons Committee Minutes**

**Thursday 7.17.2025**

### **In attendance:**

Martha Woodard, Tim Stapleton, Hans Van Dusen, Jo Moccia, Stephanie Acevado, David Hackett, Cassi Zizah, Mark Fry, Leif Rosford, Robin Miller Thomas, Shawn Gateman

On Zoom: Anders Blomgren, Ben Larsen

### **Public comments:**

James Batey, VHS track coach, asked about the feasibility of an overnight team fund raising event on school grounds.

Lindsey Gay came to represent Youth Baseball (VYBS) and asked questions regarding a storage shed. She was here primarily to listen and learn about how the committee operates.

### **Review of Commons Agreement and Committee Membership**

Committee reviewed the Commons Agreement, relevant facilities, and the recent term extension to June 30, 2030.

VPD Hans confirmed current Committee Membership as 1. VISD Co-Chair Martha W; 2. VPD Co-Chair Hans V; 3. VISD Super Jo M; 4. VPD ED Tim S; 5. VISD Rep Stephanie A; 6. VPD User Rep David H; and 7. VISD/VPD At Large Rep as Vacant. Hans and Martha will consider candidates for the vacant position.

### **Review of Annual VPD payment**

VPD Tim sent check out to VISD for \$75,000

VISD Cassie calculated with Consumer Price Index included as per agreement, the total annual payment is appx \$86,000, she will send draft the CPI calculations to Tim for review and then, after confirmed, invoice VP for the remainder owed.

VISD did not send out requests for annual payment in half payments as stipulated in the agreement. The District will do so in the future.

### **Commons Coordination**

Tennis courts use – During the school day, the courts are reserved for school use only

Tim discussed options for better communication with the community to remind them that courts are available after school athletic time, usually after 5 pm.

A general discussion of coordination of usage of courts and other usage questions resulted in a creation of: Park District (Tim Stapleton) to lead coordination of Equity-based Subcommittee meeting to look at updating policies of use between VPD and VISD Committee members – Tim Stapleton, David Hackett, Martha Woodard and Jo Moccia.

Communication with coaches was discussed with a reclarification that Tim Stapleton is the point person for Commons questions and Robin Miller is the Park District point of contact for scheduling. Stephanie Acevado is the point of contact for School District coaches.” Tim Stapleton and Stephanie Acevado were the point people for coaches. Anders did add, however, that sometimes coaches must make decisions quickly without previous consultation.

### **Facilities Use and Policies**

Jo will continue the discussion with James regarding the request to have an overnight event for the track team and future events which may include other teams.

Any structure on district property is part of the district property.

VISD will work with VYBS on shed improvements and agreements. There was discussion about the sorry condition of the shed and use by Kyle as well as Lindsey.

### **Field and Gym Status**

- Regarding the discussion of coaches prepping the field, the School District will report out on whether coaches prepping a field is protected work

If not, Park District will draft Policy doc for Commons Committee consideration to reflect this activity

- School District to lead coordination of Preventative Maintenance Planning between the School District and Parks – Stephanie Acevado will be lead coordinator

### **Other Items**

Hans Van Dusen and Martha Woodard will schedule another meeting in October. Martha will publicize the meeting time and place. Please let them know about agenda items for that next meeting.

**Thank you so much for your time and effort.**